



CARRYCORD PTY. LIMITED

ACCOMMODATION CONSULTANTS

ABN 86 054 141 329

PO BOX 250, ST PAULS, N.S.W. 2031 AUSTRALIA
TELEPHONE (612) 9398 5103 MOBILE 0416 219 627

info@carrycord.com
FAX (612) 89151741

www.carrycord.com

Traveller Rates **Homestay includes meals**

By the payment of this invoice, you have accepted our cancellation fees as stated on the application form and that you have read and accepted all information stated in our "Welcome to Australian Homestay" letter and you do not have any criminal convictions.

On receipt of completed Traveller Application and payment of our invoice, we will make your accommodation arrangements.

Please print your name here.....

Invoice	18 years and over
Arrangement	\$180
Airport Reception	\$120 *
Administration fee	\$ 50
Goods and Services Tax 10%	\$ 35

Please complete the number of weeks required

Accommodation ____ weeks x \$250 per week \$ _____

Total invoice \$ _____

* A\$15 extra will be added for northside transfers (Bridge Tolls)

Please TT to our account with **Westpac Bank** BSB No. 732-056 Swift # WPACAU2S

49-51 Belmore Road, Randwick, 2031

Account Name is **Carrycord Pty. Limited.** Account No. **66-1880**

or Please charge the full amount to my **Credit Card:** **Visa** **Mastercard**

_____ Expiry Date ___/___

The last three digits of the number on the back of the credit card _____

Signature.....Print Name..... Date.....

Please email or fax signed invoice with Credit Card details or copy of funds TT.



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Homeshare Rates

Homeshare does not include meals

By the payment of this invoice, you have accepted our cancellation fees as stated on the application form and that you have read and accepted all information stated in our "Welcome to Australian Homestay" letter and you do not have any criminal convictions.

On receipt of completed student profile and payment of our invoice, we will make your accommodation arrangements.

Please print your name here.....

Invoice	18 years and over
Arrangement	\$180
Airport Reception	\$120 *
Administration fee	\$ 50
Goods and Services Tax 10%	\$ 35
Accommodation 1 st 4 weeks	\$720 (at \$180/week)
Total invoice	\$1105

* A\$15 extra will be added for northside transfers (Bridge Tolls)

Please TT to our account with **Westpac Bank** **BSB No. 732-056** **Swift # WPACAU2S**

49-51 Belmore Road, Randwick, 2031

Account Name is **Carrycord Pty. Limited.** **Account No. 66-1880**

or Please charge the full amount to my **Credit Card:** **Visa** **Mastercard**

_____ Expiry Date ___/___

The last three digits of the number on the back of the credit card _____

Signature.....Print Name..... Date.....

Please fax invoice signed with Credit Card details or copy of funds TT.



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TRAVELLER'S APPLICATION Homestay _____ Homeshare _____

Your email address

Your name

Your address

Your telephone No.

Mobile telephone No.

Fax No.

Nationality

Passport Number

Date of birth

Male/Female

You require accommodation from / / to / /

Do you require airport reception?

Flight details

Do you smoke? Will you allow smoking in the house? Are you allergic to animals?

Do you have any illness or special dietary requirements?

Accommodation and Arrangement fees to be TT to our bank or Credit card and this form signed before arrangements can be made. Our account name is Carrycord Pty. Limited at Westpac Bank No 732-056 49-51 Belmore Rd, Randwick 2031. A/c No 661880

It is your responsibility to ensure you possess valid travel documents.

Cancellation fees: Arrangement and Airport reception fees are not refundable or transferable.

- If the traveller cancels prior to 30 days of booked date, full refund of accommodation less bank charges.
- If the traveller cancels between 15 and 30 days of booked date, a fee equivalent to one weeks rent will be charged.
- If the traveller cancels within 14 days of booked date, a fee equivalent to two weeks rent will be charged.
- If the traveller cancels on or after the booked date, no refund will be given.



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WELCOME TO AUSTRALIAN HOMESTAY

Page 1 of 2

Dear Homestay Student / Traveller, Welcome to Australia.

During your stay in Australia everything will be done to make you comfortable and to help you enjoy and remember your time in our country. All care will be taken of you and your safety but no responsibility can be taken in the event of an accident. It is expected that you will take out your own personal insurance to cover your stay with your host family and for the full length of your time here. **No responsibility will be taken for the loss or damage of your personal belongings**, so please take special care of your valuables, money, passport and airline tickets.

SETTLING IN

Your new homestay family welcomes you. Remember that they are nervous as well as you. They are looking forward to getting to know you, and would like you to feel comfortable in your new home. It usually takes a week to “settle in” and to get to know each other. It may be a bit uncomfortable at first, but soon you will feel more relaxed and start to enjoy yourself. It is important to give this some time. **If you take the time to learn about local customs you will be liked and respected by your homestay family. With a smile, use words such as “please, thank you, good morning and good evening”.**

It is very rare to have locks on bedroom doors in Australian homes so please don't expect this. It is possible that your homestay may host other students. If you do not want to be in a homestay with other students you must advise us of this fact in your application.

LENGTH OF STAY

You must stay with your homestay family for at **least 4 weeks**. If you decide to move out after this 4 week period, you must give your family at least two week's notice. If not, they are entitled to **two week's rent** (Travellers excepted).

MEALS **HOMESHARE DOES NOT INCLUDE MEALS**

Meals include breakfast and dinner each week day and breakfast, lunch and dinner at the weekend. Meals at the weekend are often help yourself.

Please observe your host family's meal times and make sure that they are not kept waiting for you. Offer your help in setting the table, or clearing away. If you are going out for a meal, give your homestay mother as much notice as possible. Always tell your family if you will be late and give an approximate time of returning home to avoid them any worry.

Please do not store or eat food in your bedroom. Even with the best intentions it is very easy to spill food in the bed or on the floor.

WELCOME TO AUSTRALIAN HOMESTAY

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FOODS YOU DO NOT LIKE

It is better to tell the family in advance if there are foods you do not like. They would rather you tell them in advance than leave food on the plate. Perhaps your family would like to try food from your country. If you like you can offer to cook for the family from time to time.

IN YOUR ROOM

To assist with cleaning, please keep private belongings tidy. Keep noise to a minimum after 8.30pm and keep your stereo volume low. Please note that all **lights must be switched off at bedtime or when not in use.**

BATHROOM

The bathroom is shared by all members of the homestay. Please do not occupy the bathroom for extended periods of time. **Leave the bathroom as clean and tidy as you found it.** Do not use the family's private belongings.

LAUNDRY

You are expected to do your own laundry (but some families may prefer to do it for you). In Australia many families **put washing outside to dry, not in dryers and not in your bedroom. Please do not put your wet washing in your wardrobe.** Discuss the use of the washing machine and dryer with your family. Make sure that you understand how to use them before you try. Some homestays do not have a washing machine. These homestays have a Laundromat nearby.

TELEPHONE and INTERNET ACCESS. Students are expected to arrange their own telephone and internet access. Students are encouraged to buy or hire a mobile telephone and to buy a wireless internet access card for their computer. The student can purchase these items from Telstra, Vodafone, Optus, iBurst and other companies. Any costs are for the student to pay. Your accommodation provider will assist you to arrange these services but any costs are for the student to pay.

SAYING "NO"

Australians will not be offended if you say "no thank you". Sometimes your family will ask you to join them in their activities on the weekends. If there is something else you have planned to do, you may thank them but say "no thank you ". **Be sure to use words like " thank you, please, good morning and good evening".**

BE CONSIDERATE

Don't make loud noises after the family have gone to bed.

Offer to do small jobs around the house such as washing up dishes and say thank you to the cook after meals. This will assist you in becoming part of the family.

Do not enter the private rooms of your host family uninvited.

In general, consider the privacy and needs of your host family as they will do for you.

A counsellor is available to assist you in either your personal or academic life.

ENJOY YOUR HOMESTAY OR HOMESHARE!